

**CITY OF RUSHVILLE PARKS & RECREATION BOARD
EXECUTIVE SESSION
TUESDAY, OCTOBER 14, 2003
6:30 P.M.**

The Parks and Recreation Board met in Executive Session on the above date and time at the Council Chambers, 270 West 15th Street.

President Tim Shuppert called the meeting to order. Other members present were Tracey Phillips, Denny Corn, Jack Harmon and Charlie Brown. Wilma Jo Kile was absent. Also present was Parks Director Danny Mathews, Attorney Julie Newhouse and Secretary Carla Sharpe.

The purpose of the meeting was to discuss the job performance evaluation of pool employees.

No other business was discussed.

Respectfully Submitted,

Carla Sharpe, Secretary

CITY OF RUSHVILLE PARKS & RECREATION
TUESDAY, OCTOBER 14, 2003
IMMEDIATELY FOLLOWING EXECUTIVE SESSION

Call To Order: The Parks and Recreation Board met on the above date and time in the Council Chambers, 270 West 15th Street, Rushville. President Tim Shuppert called the meeting to order around 7:00 P.M. Members present were Tracey Phillips, Denny Corn, Jack Harmon and Charlie Brown. Wilma Jo Kile was absent. Others present were Parks Director Danny Mathews, Attorney Julie Newhouse, Mayor Bob Bridges, Secretary Carla Sharpe and Jan Voiles of the Rushville Republican.

Minutes: Minutes of September 9, 2003 was presented for approval. Harmon moved to approve minutes for September 9th. Corn seconded. Motion carried. Minutes accepted as presented.

At this time President Shuppert recognized Ginger Jarman, Jane Adams, Carole Yeend, Kathy Brown, Michelle Bonney and Bob Connerly of the Master Gardner's group and presented them with "Friend of the Park" awards for beautifying the parks this summer by planting flowers.

Jodie Rogers was also presented a "Friend of the Park" award for planting flowers.

Mark Thompson of EMC was given a "Friend of the Park" award for EMC's donation to the skateboard park and the gazebo.

Jim Todd of Todd Funeral Home was given a "Friend of the Park" award for helping with the monument at the skateboard park.

Anna Jo Fry with ARC was given a "Friend of the Park" award for ARC's donation to the gazebo and the donation for the handicap pull-off at the Veteran's Memorial Bridge.

Shuppert thanked all the recipients for their generosity.

Reports: Mathews at this time invited Pool Manager Anita Carfield to give her report.

Carfield stated that her and Jean Kopf would like to thank the board for sending them to the Certified Pool and Spa Training in Plainfield on October 2nd and 3rd.

The course was a very intense sixteen hours. We learned a great deal about chemicals, proportions, the importance of testing, rules and regulations implemented by the state, figuring pool capacity, as well as tips on managing a pool. Due to this course, we feel more knowledgeable about the management of a pool. We truly appreciate your willingness to send us to this course in October rather than May in order to fit our schedules.

The course was followed by a three-hour test in which we had to demonstrate the knowledge that we had learned in the two-day course. We are pleased to report that we both passed the exam and will be listed in the National Swimming Pool Foundation's Certified Pool/Spa Operator National Registry. We will receive our official CPO Wall Certificate in 4-6 weeks.

Again, we thank you for the opportunity to take this course and look forward to working with you in the 2004 summer swim season.

Mathews stated that in closing down the pool for the season the pool heater was down 2-3 weeks before the pool closed. When calling Spear Corporation he has been told the pool heater and the chlorine system that operates the pool are in the same room and shouldn't be. They (heater and chlorine system) should have never been in the same room.

There is no lifetime out of the heater at all due to them being in same room.

Mathews is suggesting putting a wall around the area. Build an insulated wall around them to keep chlorine system from damaging the heater. Needs a door to keep closed at all times.

Mathews stated he has an estimate for a door, build a wall and insulate and install light for \$2,890.00

Mathews stressed this is a necessity.

Board advised Mathews to get two more estimates and if Corn is the lowest he will have to sign a conflict of interest form.

Claims:

Corn and Brown reviewed claims prior to meeting. Corn moved to approve the claims for the month. Brown seconded. Motion carried.

Unfinished Business:

Discuss Softball Diamond Agreement - Shuppert reported a committee was formed. The committee consisted of two Parks Board members, two School Board members and two Softball League members. They held their meeting and have come to an agreement. Shuppert said he is writing the agreement up for the committee to approve then will bring it to the board. Everyone aired their differences and ironed things out. Shuppert will bring the agreement to the next meeting.

Discuss Pool Personnel - Board discussed pool management. Phillips moved to list the management positions at the pool as annual positions upon review and evaluate existing management staff at the end of each season. This will be on a yearly basis but can be extended by yearly review. Harmon seconded. Motion carried.

Shuppert then suggested rehiring management staff of last year. Phillips then moved to rehire the present management staff for the 2004 season. Those being Anita Carfield, Jean Kopf and Stephanie Duncan. Corn seconded. Motion carried.

Discuss Halloween Activities - Sharpe discussed that this year there will be no haunted house just a costume parade. The parade will be at South Veterans Memorial Park Shelter House, behind the Park Restaurant. It will take place on Friday, October 31st at 6:00 P.M. Age groups are 0-4, 5-8, 9-13 and 14 to adult with prizes in each category. Each kid will receive a treat bag and a special prize from the Parks Director. Mathews has ordered glow in the dark necklaces for all kids.

We will be giving more prizes this year since we are not having a haunted house.

Sharpe asked for volunteers to help with the judging, treat bags, crowd control and prizes. Anyone who can help would be greatly appreciated.

Sharpe then shared with the board that her and Mathews have done paperwork to apply for a grant from the Rush County Community Foundation and Rush/Shelby Energy asking for \$4,000 a piece to widen the walking trail/fitness trail to eight foot wide to accommodate more people.

Shuppert signed the papers and Mathews will turn these grants in.

Mayor Bridges shared with the board that Bill Hornaday of Youth Football League has approached him and are in need of another football facility.

They are interested in using Community Park.
A layout of the field was handed out at this time for the board's review.
Bridges stated they have funds available and will renovate the current baseball field to a football field.
Bridges said he feels if someone is willing to use this empty field it's a good thing to utilize the park and thinks this is worthwhile looking at it.
Harmon stated he would like to take the drawing and go down there and take a look at it.
Corn questioned the parking.
Bridges said they say it will be okay.
Mathews said he would love to see activity down there other than the skateboard park.
Harmon said it would certainly help to self-police the area.
The board decided to take this under advisement and put this back on the agenda next month.

Brown stated that with the skateboard park not being utilized as we thought, he is not willing to build any more ramps at this time and has the lumber and Skatelite still stored and needs to get that out of the Fire department.
Corn stated he would store it for him.
Harmon suggested next spring sponsoring a competition of some sort.

There being no further business, Brown moved to adjourn. Phillips seconded. Motion carried. Meeting adjourned at 7:45 P.M.

TIM SHUPPERT, PRESIDENT

TRACEY PHILLIPS, VICE PRESIDENT

WILMA JO KILE, MEMBER

JACK HARMON, MEMBER

CHARLES BROWN, MEMBER

DENNY CORN, MEMBER

ATTEST:

CARLA SHARPE, SECRETARY